



# CENTRE FOR PERSONNEL TALENT MANAGEMENT (CEPTAM)

Scrutinize, Actualize & Recognize Human Potential



## DEFENCE RESEARCH & DEVELOPMENT ORGANISATION (DRDO) MINISTRY OF DEFENCE, GOVERNMENT OF INDIA

"Government strives to have a workforce which reflects gender balance and women candidates are encouraged to apply."

CEPTAM

### Recruitment of 494 vacancies for the post of Senior Technical Assistant 'B' (STA 'B') under Defence Research & Development Organisation Technical Cadre (DRTC)

### Advertisement No.:CEPTAM-09/STA-B

Crucial date for eligibility : 29 August 2018  
Closing date for submission of application: 29 August 2018

Date of DRDO Entry Test-2018 (Tier-I & Tier II):  
To be announced on website

DRDO offers exciting and challenging career opportunities to work on defence systems, infrastructure & related activities in a broad spectrum of subjects/disciplines at its more than 60 laboratories/establishments spread throughout the country. **Online applications are invited** for recruitment to the post of **Senior Technical Assistant 'B' (STA 'B')** through DRDO Entry Test-2018 in various subjects/disciplines as per section-1 below. Candidates are advised to read the complete advertisement carefully, before filling up the online application form. Instructions for filling-up of online application and Frequently Asked Questions (FAQs) are available on CEPTAM notice board of DRDO website [www.drdo.gov.in](http://www.drdo.gov.in). This advertisement consists of five sections. All details given in these sections are applicable to candidates. Translation ambiguity, if any, shall be resolved by referring to the English version of the advertisement published in the Employment News. In case of any ambiguity, the decision of DRDO will be final. Any dispute will be subject to the courts/tribunals having jurisdiction over Delhi only.

#### SECTION-1

**1.1 ESSENTIAL QUALIFICATION REQUIREMENT (EQR): Bachelor's degree in science or Three years Diploma in engineering or technology or computer science, or allied subjects in the required discipline.** Candidates must have acquired the EQR as on crucial date of eligibility for the posts they are applying. Those awaiting results of the final examination as on crucial date of eligibility for the prescribed qualification are not eligible and hence should not apply. B.Sc. candidates must have read the required subject for at least 02 years in the course of B.Sc. programme. Please note that the candidates possessing higher qualification, viz., M.Sc. or B.Tech. or B.E. or Ph.D. degree etc., as on crucial date of eligibility, shall not be considered for the recruitment. Mere fulfilment of the minimum eligibility does not entitle any candidate to claim his/her candidature for selection to any post.

#### 1.2 DESCRIPTION OF VACANCIES FOR SENIOR TECHNICAL ASSISTANT 'B' (STA 'B'):

POST CODE	SUBJECT	ESSENTIAL QUALIFICATION REQUIREMENT (EQR) (Refer: 1.1, 2.3 & 5.4)	VACANCIES					SUB CATEGORIES	CODE OF POSTING STATION (Refer: 1.5)
			SC	ST	OBC	UR	TOTAL		
0101	Agriculture	B.Sc. degree in Agriculture/ Agricultural Science from recognized University/ Institute.	0	0	1	3	4	Total 20 PWD Vacancies for all subjects <b>(05 vacancies in each category as defined below)</b>	H1,L1
0102	Automobile Engineering	Three years Diploma in Automobile Engineering from recognized Technical Board/ Institute.	0	1	2	3	6		A2,B2,C2
0103	Botany	B.Sc. degree in Botany from recognized University/ Institute (candidates of ZBC etc. may also apply).	0	0	2	1	3		D2,H1
0104	Chemical Engineering	Three years Diploma in Chemical Engineering/Technology from recognized Technical Board/ Institute.	1	1	1	10	13	CAT A: (a) Blindness and low vision	A3,H2,J1,N1,P2, V1
0105	Chemistry	B.Sc. degree in Chemistry/Chemical Science from recognized University/ Institute (candidates of PCM/ZBC/PCB etc. may also apply).	3	2	9	10	24		A3,D2,G1,H1,H2, J1,J2,K1,K2,N1, P2
0106	Civil Engineering	Three years Diploma in Civil Engineering from recognized Technical Board/ Institute.	0	0	1	3	4	CAT B: (b) Deaf and hard of hearing	A1,D2,H2
0107	Computer Science	B.Sc. degree Or Three years Diploma in Computer Science/ Engineering/ Technology/ Information Technology from recognized University/ Technical Board/ Institute (Courses by DOEACC/BCA/MCA are not eligible).	9	6	24	40	79	CAT C: (c) Locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy	A1,A2,A3,B1,B2, B3,D2,H2,J2,K2, P1,P2
0108	Electrical & Electronics Engineering	Three years Diploma in Electrical & Electronics Engineering from recognized Technical Board/ Institute.	2	1	4	9	16	CAT D: (d) Autism, intellectual disability, specific learning disability and mental illness	B2,B3,C2,H2
0109	Electrical Engineering	Three years Diploma in Electrical Engineering from recognized Technical Board/ Institute.	5	2	8	20	35		A2,B1,B2,H2,K2, P1,P2,V1
0110	Electronics & Instrumentation	Three years Diploma in Electronics & Instrumentation from recognized Technical Board/ Institute.	1	0	2	4	7	(e) Multiple disabilities from amongst persons under clauses (a) to (d) including deaf-blindness	A1,C1,H2
0111	Electronics or Electronics & Communication or Electronics & Telecommunication Engineering	B.Sc. degree Or Three years Diploma in Electronics or Electronics & Communication or Electronics & Telecommunication Engineering from recognized University/ Technical Board/ Institute.	10	8	26	56	100		B1,B2,C2,D1,D2, H2,J2,K2,M1,P2
0112	Geology	B.Sc. degree in Geology from recognized University/ Institute.	0	0	1	2	3		D2
0113	Instrumentation	B.Sc. degree Or Three years Diploma in Instrumentation or Instrumentation & Control Engineering from recognized University/ Technical Board/ Institute.	1	0	1	3	5		B2,J1,N1,P2
0114	Library Science	Degree in Science with minimum one year Diploma in Library Science from recognized University/Technical Board/ Institute.	0	1	3	7	11		A1,C2,D2,H2,N1, P2

0115	Mathematics	B.Sc. degree in Mathematics from recognized University/ Institute (candidates of PCM etc. may also apply).	3	0	2	3	8	<b>These reservations are applied horizontally as per Govt. rules.</b>	D2,M2
0116	Mechanical Engineering	Three years Diploma in Mechanical Engineering or Mechanical Engg(Production/ Automobile/ Refrigeration/ Air Conditioning/ Maintenance etc.) from Technical Board/ Institute.	30	9	35	66	140		A1,A2,A3,B1,B2, C2,D1,D2,H2,J1, K1,K2,N1,P1,P2, V1
0117	Metallurgy	Three years Diploma in Metallurgical Engineering from recognized Technical Board/ Institute.	2	1	1	4	8		A3,H2
0118	Photography	B.Sc. degree Or Three years Diploma in Photography or Cinematography (Vocational Photography & Cinematography) from recognized University/ Technical Board/ Institute (Applied courses and Bachelor in Fine Arts are not eligible).	0	0	1	1	2		B1,C2
0119	Physics	B.Sc. degree in Physics from recognized University/ Institute (candidates of PCM/PCB etc. may also apply).	1	2	2	11	16		C1,D1,D2,H2,K2, P2,V1
0120	Psychology	B.Sc. degree in Psychology from recognized University/ Institute.	0	2	1	2	5		D2
0121	Zoology	B.Sc. degree in Zoology/ Life Science from recognized University/ Institute (candidates of ZBC etc. may also apply).	0	0	3	2	5		D2,G1,L1
<b>TOTAL</b>			<b>68</b>	<b>36</b>	<b>130</b>	<b>260</b>	<b>494</b>	<b>20</b>	

**Note:** The number of vacancies may increase or decrease depending upon requirement. A vacancy may be kept unfilled, if no candidate is found suitable. SC/ST/OBC vacancy reservations are applied vertically as per Govt. rules.

**1.3 PAY:** Pay at level 6, as per 7<sup>th</sup> CPC Pay matrix and other benefits (Approx. Rs. 50,000 per month including allowances in class 'X' cities#)

**1.4 AGE LIMIT AS ON CRUCIAL DATE OF ELIGIBILITY:** Candidate must be between 18 and 28 Years of age (relaxable for SC/ST/OBC/ESM/PWD etc. as per Govt. of India rules)

**1.5 CODES OF POSTING STATIONS (REFER TABLE 1.2 IN SECTION 1):** A1=AGRA; A2=AHMEDNAGAR; A3=AMBERNATH(EAST); B1=BALASORE; B2=BENGALURU; B3=BHUBANESWAR; C1=CHANDIGARH; C2=CHENNAI; D1=DEHRADUN; D2=DELHI; G1=GWALIOR; H1=HALDWANI; H2=HYDERABAD; J1=JAGDALPUR; J2=JODHPUR; K1=KANPUR; K2=KOCHI; L1=LEH; M1=MUSOORIE; M2=MYSORE; N1=NASIK; P1=PANAGARH; P2=PUNE; V1=VISAKHAPATNAM

## SECTION-2

**2.1 REMUNERATION AND SERVICE CONDITION:** Pay, as per 7<sup>th</sup> CPC Pay matrix, at level 6 and other benefits include dearness allowance, house rent allowance, transport allowance, children education allowance, leave travel concession, medical facilities, CSD facility and other allowances/advances. Recruited candidates will be covered under national pension system (NPS) of the government unless provided otherwise as per Govt. of India rules. DRDO has beautiful well laid out green campuses with residential quarters, general amenities & sports facilities at most of the laboratories/ establishments. The recruited candidates will be governed by the central government rules. The personnel policies in DRDO are well laid down. The selected candidates will be appointed on probation and are liable to serve anywhere within limits of union of India including field locations / remote areas, as and when required, as per Govt. of India rules. These posts are covered under merit based limited flexible complementing scheme of DRTC for promotion to next higher grade.

**2.2 TERMS OF POSTING:** Candidates must give his/her preferences for posting to various stations related to the post code in his/her application. The preference of posting to stations once given by the candidate, will be treated as final and irreversible. Subsequent request for change in preference will not be entertained under any circumstances/ reasons. Candidates are, therefore, advised to carefully give preference of posting stations in online application form. DRDO reserves its right to nominate the candidate anywhere in India depending upon organizational requirement. Candidates are required to serve a minimum of five years at the first place of posting and no request for transfer will be entertained during this period. However, they may be transferred to other locations in public interest by DRDO.

**2.3 ELIGIBILITY CRITERIA:** All eligibility conditions, will be determined with reference to the crucial date of eligibility as mentioned in this advertisement. **A) NATIONALITY:** Candidate must be a citizen of India. **B) Age Limit:** Please refer 1.4 of this advertisement for age limit. **C) EQR:** EQR as per section-1 should be from recognized institutions and approved by suitable bodies like UGC/AICTE/State/Central education board or similar appropriate statutory authority. **D) MEDICAL FITNESS:** Candidates must be in good mental and physical health and free from any physical deformity which may interfere in efficient discharge of duties. Provisionally shortlisted candidates will be subjected to a medical examination as prescribed by the competent authority, before the appointment is issued. If a candidate is found unfit, he/she will not be offered an appointment. For PWD candidates, medical fitness standards are as per Govt. of India rules. **E) NO OBJECTION CERTIFICATE (NOC):** Candidates serving in Govt., PSU, Autonomous organizations, Armed Forces and Departmental candidates must apply through proper channel. Candidate should obtain NOC from the present employer at appropriate time. Application submitted without NOC will be treated as provisional. NOC must be submitted along with other documents at the time of document verification, if shortlisted.

**Note: i)** Candidates should ensure that they fulfill all the eligibility criteria for the post they are applying. Their admission at all stages of the selection process will be purely provisional, subject to fulfilling prescribed eligibility criteria. If, on verification, at any time during or after the selection process, it is found that, they do not fulfill any of the eligibility criteria, their candidature/appointment will be cancelled without notice, and no representation in this regard will be entertained under any circumstances. **ii)** Provisional shortlisting/selection at any stage of the process or success in the examination confers no right of appointment, unless the government is

satisfied, after such enquiry as may be considered necessary, that the candidate is suitable in all respects for appointment to the service/post. **iii)** The decision of DRDO in all matters related to eligibility, acceptance or rejection of the applications, mode of selection, conduct of examination(s), allotment of examination centres, and nomination of provisionally shortlisted candidates to a specific lab/city will be final and binding on the candidates and no correspondence will be entertained in this regard.

**2.4 RESERVATION/RELAXATION BENEFITS:** **A)** Reservation/ relaxation benefits regarding age, minimum qualifying criteria etc. are applicable to the SC/ST/OBC/PWD etc. candidates applying against vacancies earmarked for them, in accordance with the instructions / orders / circulars, as per extant Govt. of India orders. All candidates applying against unreserved (UR) vacancies will be treated as general candidates. **B)** Candidates seeking reservation/relaxation benefits must support their claim with duly self-attested copies of relevant certificates issued by Govt./notified competent authority, at the time of submitting online applications and document verification or whenever required by DRDO, else their claim for any relaxation/concession etc. will not be considered and their application will be treated under unreserved category. **C)** A candidate seeking reservation/ relaxation benefits of OBC must ensure that he/she possess a genuine caste/ community certificate in central Govt. format and does not fall in creamy layer on the crucial date of eligibility. **D)** Candidates with physical disability of 40% and more only would be considered as person with disability (PWD) and entitled to reservation for PWD. **E)** It may be noted that, candidature will remain provisional till the veracity of the concerned documents are verified/re-verified by the appointing authority.

**2.5 AGE RELAXATION:** **A)** The candidate must be within prescribed age limit on the crucial date of eligibility. However, upper age limit is relaxable for SC, ST, OBC, PWD, ESM, Central Govt. Civilian Employees, Disabled Defence Services Personnel, Persons domiciled in Jammu & Kashmir state during the period from 01-01-1980 to 31-12-1989 as per the rule prescribed by the Government of India. No age relaxation is allowed to SC/ST/OBC candidates applying against unreserved (UR) vacancies. Candidates belonging to PWD, ESM, Central Govt. Civilian Employees, Disabled Defence Services Personnel, Persons domiciled in Jammu & Kashmir state during the period from 01-01-1980 to 31-12-1989 categories, who are applying against UR vacancies will get age relaxation benefit only for their respective category as above and no additional relaxation will be given for belonging to SC/ST/OBC category (Refer FAQ for further details). **B)** For relaxation, proforma for certificates may be downloaded (if required) from the CEPTAM notice board on DRDO website [www.drdo.gov.in](http://www.drdo.gov.in)

## SECTION-3

**3.1 HOW TO APPLY:** Candidates must satisfy themselves, before applying, about their eligibility for the post. Candidates are, therefore, urged to carefully read the advertisement and complete the application form and submit the same as per the instructions to avoid rejection later. **A)** All candidates must apply online through the link available on CEPTAM notice board (<https://www.drdo.gov.in/drdo/ceptam/ceptamnoticeboard.html>). Applications received by any other mode will be summarily rejected. **B)** The online application portal will be **opened on 04 August 2018** and **closed on 29 August 2018 (05:00 PM)**. **C)** Firstly, the candidate must register online by filling up the basic details. After registration, the candidate will get a user Id & password (note it down & keep safely), which will be used to login for filling of application. **D)** Candidates are advised not to wait until last date to

submit their applications. CEPTAM will not be responsible, if candidates are not able to submit their applications on time due to last minute heavy rush, network congestion etc. **E)** The following **documents and their scanned copies** must be kept ready before filling the application: (i) 10th class or equivalent certificate for age proof. (ii) EQR certificates e.g. Graduation, Diploma etc. (as applicable). (iii) Photograph (Use only recent colour photograph taken within last 30 days. Keep 7 copies of the same photograph for future use.) (iv) Clear Left thumb impression taken with stamp pad on plain white paper. (v) Signature on plain white paper. (vi) Caste certificate in Central Govt. format (wherever applicable). (vii) PWD certificate (wherever applicable). (viii) Identity proof (ID) (e.g. Aadhaar, Passport, Voter ID, PAN, Official ID, etc.) which must be carried during the examination & document verification. **F)** Candidates must fill their name, date of birth, father's name & mother's name as given in matriculation/secondary examination certificate, otherwise their candidature may be cancelled. **G)** Candidates should have their own mobile number and valid & active personal email id. **H)** Contact details such as e-mail, mobile number, communication & permanent address etc. must be correct & active during the recruitment cycle as all communication will be done through them. **I) Submission of Application:** (i) Candidates should read the instructions carefully before making any entry or selecting options. The detailed instructions for filling-up of online application are available on our website. (ii) Candidates should save and review his/her application before submission. (iii) Candidates are required to make online payment of application fee (wherever applicable). (iv) After final submission, request for change/correction in the particulars given in the application form, shall not be entertained under any circumstances. CEPTAM will not be responsible for any consequences arising out of non-acceptance of any correction/deletion in any particular given by candidates in application form. Hence candidates are advised to fill the application form carefully. **J)** Candidates are advised to take a printout of application and keep safely, bring it, at the time of document verification (if shortlisted). No printed copy of application is required to be sent to CEPTAM. However, candidates have to produce duly signed printed copy of application at the time of document verification, if provisionally shortlisted.

**3.2 APPLICATION FEE, EXEMPTION FROM PAYMENT OF FEE AND MODE OF PAYMENT:** **A) APPLICATION FEE:** Non-refundable application fee of Rs. 100/- (Rupees one hundred only) is to be paid by the candidate. The fee should be paid separately for each post code applied. **B) EXEMPTION FROM PAYMENT OF FEE:** All women and SC/ST/PWD/ESM candidates are exempted from payment of application fee, as per Govt. of India rules. **C) MODE OF PAYMENT:** Fee is to be paid online through credit card/debit card/net banking. Fee once paid will not be refunded under any circumstances. **D) Ex-servicemen,** who have already secured employment in civil side under Central Government on regular basis after availing of the benefits of reservation given to ex-servicemen for their re-employment, are NOT eligible for fee concession.

### 3.3 A) EXAMINATION CITIES FOR TIER-I:

Candidates are advised to choose any three different cities from the following list in order of preference for Tier-I examination. The option/preference once given by the candidate will be treated as final and irreversible. No request for change of examination city will be entertained. CEPTAM reserves the right to add/delete any examination city and allot the candidates to any examination city other than chosen by candidate depending upon the operational constraints.

01	AGRA	17	IMPHAL	33	MYSORE
02	AHMEDABAD	18	INDORE	34	NAGPUR
03	BALASORE	19	ITANAGAR	35	NASIK
04	BENGALURU	20	JABALPUR	36	PANAJI
05	BHOPAL	21	JAIPUR	37	PATNA
06	BHUBANESWAR	22	JALANDHAR	38	PORT BLAIR
07	BIKANER	23	JAMSHEDPUR	39	PUNE
08	CHANDIGARH	24	JAMMU	40	RAIPUR
09	CHENNAI	25	JODHPUR	41	RAJKOT
10	DEHRADUN	26	KANPUR	42	RANCHI
11	DELHI NCR	27	KOCHI	43	SILIGURI
12	GORAKHPUR	28	KOLKATA	44	THIRUVANANTHAPURAM
13	GUWAHATI	29	LUCKNOW	45	VARANASI
14	GWALIOR	30	MADURAI	46	VIJAYWADA
15	HAMIRPUR	31	MANGALORE	47	VISAKHAPATNAM
16	HYDERABAD	32	MUMBAI		

**B) EXAMINATION CITIES FOR TIER-II:** No choice for city is required to be given by the candidates for Tier-II examination. Examination cities for the same will be decided by CEPTAM based on the operational requirement.

**3.4 REJECTION CRITERIA:** The rejection of applications will be based on following grounds: **A)** Not meeting EQR. **B)** Incomplete or partially filled Application. **C)** Applications without Fees (wherever applicable). **D)** Applications not received through proper mode/channel. **E)** Applications having blurred/irrelevant photo, signature, thumb impression or other documents. **F)** Underage or overage as on crucial date of eligibility. **G)** Higher qualification viz. M.Sc. or B.Tech. or B.E. or Ph.D. degree etc. as on crucial

date of eligibility. **H)** If a candidate submits more than one application successfully for same post code, then only the latest application with application fee (if applicable) will be considered and other applications will be rejected.

### 3.5 A) DATE OF EXAMINATION AND ADMIT CARD (TIER-I & TIER-II EXAMINATION):

The date of examination will be published on website later. The date, time & venue of examination will be given on admit card. The e-admit cards will be available on our website (<https://www.drdo.gov.in/drdo/ceptam/ceptamnoticeboard.html>) for download/ print, at least 02 weeks prior to examination. Admit cards will not be sent by post. Candidates must print (preferably in colour) the admit card and carry it for appearing in examinations. Valid original photo Id (as mentioned in the application form) is mandatory with admit card to appear in the examination. CEPTAM reserves the right to divert candidate of any centre to other centre depending upon operational constraints. CEPTAM will not entertain any request for any change in examination centre, date and session allotted to candidate(s). Mere issue of e-admit card to the candidates will NOT imply that their candidature has been finally accepted by the CEPTAM.

**B) APPLICATION FOR MULTIPLE POSTS:** Candidates applying for more than one post code should submit their application, complete in all respects, separately. **Tier-I examination:** Candidates, who have applied for more than one post code, should be aware that centre for each examination may be different, and examination may be on the same day/shift. If the examinations are in two different shifts on the same day, it will be the candidate's responsibility to reach the allocated centre. If the examination for two post codes applied by candidate is in the same shift, he/she will be able to appear in the examination of one post code as per his/her own choice. **Tier-II examination:** It is to be noted that Tier-II examination will be in one shift in parallel for all post codes, so candidate will get opportunity to appear in the examination of only one post code as per his/her own choice.

## SECTION-4

**4.1 SELECTION PROCESS:** The selection process will consist of DRDO entry test in two tiers: Tier-I, Tier-II & preliminary document verification.

Tier-I & Tier-II Tests: i) Both the test will be Computer Based Test (CBT). CBT will be conducted in two tiers as described in **Table-1**. ii) The CBT will consist of objective type-multiple choice questions only. iii) The syllabus of the examinations will be commensurate to essential qualification required for the post. iv) The medium for examination will be Hindi or English. v) Tier-I examination is for screening only. vi) Tier-II examination is for provisional selection. vii) Marks will be normalized in Tier-I & Tier-II examination as per best practices.

**4.2 RESOLUTION OF TIE CASES FOR TIER-II EXAMINATION:** In cases where more than one candidate secure the equal aggregate marks in Tier-II examination, tie cases will be resolved by applying following criteria, one after another, as applicable till the tie is resolved. **(i)** Marks obtained in Tier-I examination. **(ii)** Date of birth, older candidate placed higher in merit list. **(iii)** Alphabetical order in which the names of the candidates appear.

**4.3 PROVISIONS FOR PWD CATEGORY:(i)** Visually impaired/cerebral palsy, orthopedically handicapped candidates who has a locomotor disability wherein the dominant writing extremity is affected to the extent of slowing down the performance of the candidate (such deficiency to be indicated in the medical certificate submitted by the candidate) will be allowed compensatory time of 20 minutes per hour in the examination. Question papers will not be provided in Braille. Candidates who are availing compensatory time will have to arrange scribe on their own. **(ii)** For visually impaired candidates, there will be no component of maps/graph/diagrams/statistical data in the Question paper.

**4.4 PRELIMINARY DOCUMENT VERIFICATION:** Candidates will be called for examinations without any detailed scrutiny, therefore, their admission in examinations are only provisional. Candidates are advised to ensure meeting all eligibility criteria to avoid rejection in future. The original certificates pertaining to EQR and other relevant documents will be examined at the time of document verification. Preliminary document verification will be held after Tier-I examination. The date, time, venue and detailed instructions will be given on website later. Provisionally shortlisted candidates for Tier-II examination need to produce all the relevant certificates in original at the time of preliminary document verification, failing which the candidature of such candidates will be cancelled. Candidates may be asked at any stage of the recruitment process to produce original documents/certificates for the verification of its authenticity by forensic expert/issuing authority.

**4.5 NOMINATION FOR POSTING TO LABS/ESTTS.:** The function of the CEPTAM is to select and nominate the name of suitable candidates to the concerned DRDO lab/estt. on the basis of availability of vacancies in various DRDO labs/estts. Nomination shall be on the basis of merit of the candidates in the Tier-II examination, outcome of preliminary document verification and preference of posting to stations (**refer 2.2**) given by the candidates in their application for further processing of their candidature. Offer of appointment letter will be issued by concerned lab/estt. subject to satisfying all eligibility criteria including antecedents and character. DRDO reserves the right to nominate candidates to any place in India depending upon organisational requirements/constraints.

Table 1

Tier	Mode/Type of Examination	Scope of Examination	No of Questions	Maximum Marks	Duration of Exam (Mins.)
I	CBT for Screening*	Test common to all post-codes : Quantitative ability/aptitude, General intelligence & Reasoning ability, General awareness, English language (basic knowledge), General science	150	150	120
II	CBT for Provisional Selection**	Test specific to subject of post-code	100	100	90

**Note: i)** The mode of selection may change depending upon the organizational requirement / Govt. of India policy.  
**ii)** For more details, visit frequently asked questions (FAQs) section on our website.  
**\*SCREENING CRITERIA:** Tier-I exam is for screening. The minimum qualifying marks for Tier-I is 40% for UR/OBC candidate and 35% for SC/ST candidates. Candidates will be provisionally shortlisted based on Tier-I examination merit in a ratio of 1:10 (No. of vacancy: No. of shortlisted candidates) provided they secure the minimum qualifying marks in examination. However, this ratio may increase depending upon organizational requirements. The last candidate securing equal marks in the bracket will also be included. These shortlisted candidates will be called for Tier-II examination.  
**\*\*PROVISIONAL SELECTION CRITERIA:** The provisional selection will be based on the merit obtained in Tier-II examination depending upon the post/category/sub-category of the candidate. The minimum qualifying marks for Tier-II is 40% for UR/OBC candidate and 35% for SC/ST candidates.  
**NOTE: A)** SC, ST, OBC and PWD candidates, who are selected on their own merit without relaxed standards, will be considered against the unreserved vacancies as per Govt. of India orders. **B)** The reserved vacancies will be filled up separately from amongst the eligible SC, ST, OBC, and PWD candidates.

## SECTION-5

### 5.1 IMPORTANT POINTS TO REMEMBER FOR CANDIDATES:

**A) Closing/crucial date of eligibility: 29 August 2018.** **B)** Read the detailed instructions and FAQs. **C)** Note down the application number/reference number for future use. **D)** Take a printout of the application form and keep it with you. **No printed copy of application is required to be sent to CEPTAM.** **E)** E-admit card would be available on DRDO website at least 02 weeks prior the examination which is required to be downloaded and printed for appearing in examination. Admit card for examination will not be sent by CEPTAM by post. **F)** Mode of examination will be CBT conducted in 02 Tiers. **G)** Bring the admit card & same Photo Id (original as mentioned in application form) at examination centre. **H)** Candidates seeking reservation/relaxation benefits applicable for SC/ST/OBC/PWD etc. must ensure that they are entitled to such reservation/relaxation as per Govt. of India rules and are in possession of relevant certificate(s). **I)** To familiarize with CBT process, candidates are advised to go through the mock test available on website, 02 weeks prior to examination. **J)** There will be no provision of re-evaluation/re-checking of answers given by candidates in CBT. **K)** Candidates are advised to visit only official website of DRDO ([www.drdo.gov.in](http://www.drdo.gov.in)) for any information & updates and be very cautious about fake websites and job racketeers. **L)** Candidates will go through biometric attendance & metal detector for frisking at examination centres. **M)** Electronic gadgets like Mobile phones, Bluetooth devices, pen drive, laptops, calculators etc., any other communication devices, wrist watches, pen/pencil and any other prohibited items are strictly NOT allowed inside the exam hall. **N)** Candidates are advised in their own interest not to bring any of the banned items including mobile phones etc. to the venue of the examination, as arrangements for safe keeping cannot be assured. **O)** Signatures of the candidates on all documents should be identical and must be in running hand writing and not in block/capital or disjointed letters. Signatures in different style or language at the time of CBT (Tier-I & Tier-II) and document verification etc. may result in cancellation of candidature.

### 5.2 DISCLOSURE OF SCORES AND RANKING OF CANDIDATES

**PUBLICALLY:** In accordance with the directions issued by DOPT vide its O.M. No.39020/1/2016-Estt.(B) dated 21.06.2016, after declaration of result, DRDO will publish the scores and rankings of the candidates appearing in the Tier-II examination on the website in descending order of ranking. Accordingly, following details of the candidates will be made available on the website: (i) Name (ii) Father's name (iii) Date of Birth (iv) Category & sub category (v) Gender (vi) Educational qualifications (vii) Total marks obtained in the qualifying examination (viii) Rank in merit. (ix) Correspondence address (x) E-mail. However, at the time of filling up of application form, the candidate will have the option to opt out of disclosing the above details, publicly.


### 5.3 ACTION AGAINST CANDIDATES FOUND GUILTY OF MISCONDUCT:

Misrepresentation, hiding or falsification of facts detected at any stage of the selection process, document verification will result in cancellation of candidature, without any notice, and no correspondence in this regard will be entertained. In addition to that, CEPTAM reserves the right to initiate legal action against concerned. The defaulter candidate may be debarred permanently or for a specified period from future recruitments. Canvassing in any form will lead to disqualification. Candidates are warned that the candidature will be summarily cancelled at any stage of the recruitment, in respect of candidates found to have indulged in any of the following: **A)** In possession of mobile phone & accessories, bluetooth devices and other electronic gadgets within the premises of the examination centres, whether in use or in switched off mode. **B)** Involved in malpractices or using unfair means in the examination. **C)** Submitting fabricated documents or documents which have been tampered with. **D)** Making statements which are incorrect or false or suppressing material information. **E)** Impersonation. **F)** Resorting to any other irregular or improper means in connection with his/her candidature for the examination. **G)** Misconduct /misbehaving in any manner in the examination hall with the invigilators, exam duty officials or DRDO representatives. **H)** Canvassing in any form or disruption of examination. **I)** Carrying any arms/weapons, objectionable items. Candidature can also be cancelled at any stage of the recruitment on any ground which the organization considers to be the sufficient cause for cancellation of candidature.

**CAUTION: A)** Candidates are advised not to fall in trap of fraudulent recruitment advertisements and job offers being made by some unscrupulous elements forging DRDO name/logo. The official website of DRDO is [www.drdo.gov.in](http://www.drdo.gov.in) for any information/updates etc. **B)** Please note that CEPTAM does not request any payment at any stage of selection process except an application fee of Rs. 100/- wherever applicable (required along with the application submission). If you are contacted with any request, please do not respond/act on such E-mail/phone call etc. and inform us immediately, at our E-mail or phone number.

**5.4 Abbreviations:** CAT = Category, CBT = Computer Based Test, CPC = Central Pay Commission, CSD = Canteen Store Department, EQR = Essential Qualification Requirement, Id = Identification with photo, ESM = Ex-Serviceman, NOC = No Objection Certificate, SC = Scheduled Caste, ST = Scheduled Tribe, UR = Unreserved, OBC = Other Backward Class, PWD = Person With Disability, BCA = Bachelor of Computer Application, MCA = Master of Computer Application  
 # Class X cities = Hyderabad, Delhi, Ahmedabad, Bengaluru, Greater Mumbai, Pune, Chennai, Kolkata

### Contact Us

<p><b>The Director</b>  <b>Centre for Personnel Talent</b>  <b>Management (CEPTAM), DRDO, Ministry</b>  <b>of Defence, Metcalfe House, Civil Lines</b>  <b>Delhi-110 054</b></p>		<p>Apply online through QR code  <b>Step 1: Download QR code scanner app</b>  <b>Step 2: Open QR code scanner app &amp; scan it</b>  <b>Step 3: Open URL &amp; follow the instructions</b></p>	<p><b>Helpline:</b> 011-23882323  <b>E-mail:</b> <a href="mailto:ceptam-drdo@gov.in">ceptam-drdo@gov.in</a>  <b>Website:</b> <a href="http://www.drdo.gov.in">www.drdo.gov.in</a></p>
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Keep visiting CEPTAM Notice Board on website [www.drdo.gov.in](http://www.drdo.gov.in) for important announcements / information throughout the recruitment process at its various stages.